

iGDP Job Announcement March 2024

Beijing, China

Job Description and Qualifications

Position

Project Lead/Senior Analyst, Non-CO2 and Agrifood Project

Responsibilities

This is a full-time position, reporting to the Senior Project Director, leading the management and execution of the Non-CO2 and Agrifood Project.

Research

- Responsible for the collection and translation of information, materials, and data required for the project.
- Responsible for the literature reviews, data analysis, and composition of first drafts on research reports.
- Responsible for presenting research results through PPT, data visualization, opinion articles, etc.

Project management

- Assist in formulating strategies and implementation of non-CO2 and agrifood-related research activities.
- Responsible for formulating project work plans and coordinating resources within and outside the organization and implementing project plans to ensure that the team produces high-quality results as planned.
- Responsible for the smooth development of external communication, seminars, exchanges, evaluations, etc., required by the project.
- Responsible for coordinating daily communication with funders, including regular reports with funders, preparation of project progress reports, etc.

Output dissemination and communication

- Maintain good relationships with experts, research institutions, etc., and expand the partner network.
- Continuously track the latest developments in relevant fields at home and abroad, and write opinion articles and analyses.
- Represent the organization in conferences and activities related to non-CO2 and agrifood activities.

- Carry out external project output dissemination and communication based on project results.

Professional Qualifications

Education and experience

- Master's or PhD degree in climate change or agrifood-related field.
- At least 5 years of work experience in energy and climate, international relations or a related industry.
- Extensive experience in research and project management and implementation.

Skills and qualities

- Professional demeanor and research capabilities in the fields of energy, climate, and environmental management and analysis.
- Excellent speaking and writing skills in Chinese and English, able to independently complete project reports in English.
- Excellent time management, independent thinking, and research and analysis acumen.
- Excellent communication and coordination skills, strong leadership within a team, and strong execution ability.
- Strong capacity for independent learning and taking initiative
- Positive attitude, proactive, and a team player.

ABOUT iGDP

The Institute for Global Decarbonization Progress (iGDP) is a non-profit think tank focused on green and low-carbon development. Established in Beijing in 2014, iGDP is rooted in China's decarbonization practices and is committed to the global effort to address climate change. iGDP provides policymakers, impact investors, and practitioners with forward-thinking solutions and knowledge products from an international perspective.

Through interdisciplinary, systematic, and empirical policy research, iGDP promotes scientifically-grounded energy and climate solutions with high implementation and investment feasibility. iGDP works with all stakeholders to promote cross-border communication, tell the story of the actions that China is taking to promote green and low-carbon development on the ground, and contribute to global sustainable development.

iGDP's team of research analysts and communication specialists has expertise in energy systems, policy modeling and analysis, environmental economics, and strategic communications. iGDP has created cutting edge low-carbon analysis tools and data and

information platforms. It has produced policy-relevant reports on low-carbon development practices in China and abroad, clean energy, green finance, carbon pricing, city and provincial decarbonization, sustainable agri-food systems, and methane reduction. iGDP's research is focused on practical actions that drive down emissions, including provincial and city-level roadmaps for carbon peaking and carbon neutrality, equitable regional energy transitions, zero-carbon park planning, financial institution stress testing, zero waste city planning, and low-carbon community actions. This research has covered nearly 30 provinces and regions, more than 100 cities, and more than 20 countries.

iGDP serves as the secretariat of China's Green and Low Carbon Development Think Tank Partnership and the governing body of the Green Finance Professional Committee of the Chinese Society of Finance. It is an expert member of the Northeast Asia Low Carbon Cities Platform of UNESCAP's North-East Asian Subregional Programme for Environmental Cooperation, a member of the Global Methane Initiative Project Network, and a consultative organization to the United Nations Environment Program, Intergovernmental Panel on Climate Change, and Intergovernmental Panel on Climate Change.

iGDP's major areas of work are Climate Governance, Non-CO2 Emissions, Energy Transitions, and Market-based Instruments. Key projects include: Decarbonizing China's Agri-food System and Non-CO2 Emissions Reductions; Energy Policy Modeling at National, Provincial and Municipal Levels; Understanding the Implications for China of the EU's Carbon Border Adjustment Mechanism; China Carbon Neutrality Tracker and Taking the Pulse – providing up-to-date national and sub-national carbon neutrality actions; Understanding China's NDC; Low-carbon and Green Index for Cities; and Capturing China's Energy Data.

iGDP strives to foster an inclusive work environment that embraces the strength of cultures and individuals. We are committed to fair and competitive recruitment, advancement and compensation.

HOW TO APPLY

Please send your cover letter together with your resume in both Chinese and English to hr@igdp.cn

Only selected candidates will receive an invitation for interviews within 7 working days.

Please indicate in the email subject line: Position + Name.

The application deadline is **March 31, 2024**.

If you want to know more about iGDP, please visit our official website: www.igdp.cn